



Justice of the Peace Court, Ward C. St Bernard Parish  
19 Queens Court Chalmette, LA. 70043  
985-507-5462 beaubowman@sbjp.org

\*\*\*ALL SHADED AREAS  
MUST BE COMPLETED.

**STATEMENT OF CLAIM AND CITATION**

R.S. 13:5200 et seq.

SUIT NUMBER: \_\_\_\_\_

**PLAINTIFF**

**VERSUS**

**DEFENDANT**

\_\_\_\_\_  
FULL NAME OF SUING PARTY

\_\_\_\_\_  
FULL NAME OF PARTY BEING SUED

\_\_\_\_\_  
STREET ADDRESS OF PLAINTIFF

\_\_\_\_\_  
NAME OF OWNER IF SUING A COMPANY

\_\_\_\_\_  
CITY, STATE, ZIP CODE

\_\_\_\_\_  
STREET ADDRESS OF DEFENDANT

\_\_\_\_\_  
DAYTIME PHONE

\_\_\_\_\_  
CITY, STATE, ZIP CODE

\_\_\_\_\_  
DAYTIME PHONE

\_\_\_\_\_  
OTHER ADDRESS FOR DEFENDANT

\_\_\_\_\_  
CITY, STATE, ZIP CODE

PLAINTIFF CLAIMS THE FOLLOWING RELIEF FROM THE DEFENDANT (Short Statement of Plaintiff's claim and reasons.) If claim is for money, state the date and manner in which indebtedness arose. If claim is for movable property, give description, location, and value. Attach copies of any written supporting documents.

Amount sued for \$\_\_\_\_\_ plus legal interest and court costs.

\_\_\_\_\_  
*(If additional space is needed, complete Attachment – Page 8.)*

**NOTICE TO ALL PARTIES:** During the pendency of this lawsuit, the Court will contact you at the above address and phone number that you have provided. If either address or phone number should change, you must notify the Court immediately. Citation Continued on page 2.

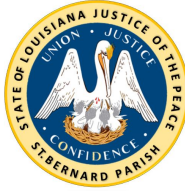
**FILED:** \_\_\_\_\_

\_\_\_\_\_  
*SIGNATURE OF PLAINTIFF*

*If there is an attachment, check here.*

\_\_\_\_\_  
Judge Beau Bowman, Justice of the Peace, Ward C  
St. Bernard Parish.  
19 Queens Court, Chalmette, LA. 70043  
985-507-5462 beaubowman@sbjp.org

ORIGINAL



**Justice of the Peace Court, Ward C, St Bernard Parish  
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**La.R.S. 13:5204(b)**

**CITATION – PAGE 2**

**\* \* \* ATTENTION \* \* \***

**DEFENDANT'(S) INSTRUCTIONS**

**Do not ignore these papers.** If you do ignore these papers, the court may enter a default judgment against you. This means that the other party can legally garnish your wages or take your property.

**1. FIRST DECIDE IF YOU WISH TO CONTEST THE CLAIM:**

You should answer on the form provided for your answer, even if you feel you are the wrong defendant.

Your answer should contain every "defense" you have.

If you decide to contest this claim in the Justice of the Peace, Ward C you must contact the Justice of the Peace Ward C in writing **within ten (10) days, including weekends**, of receiving this citation. If you do not a default judgement may be entered against you.

**2. DECIDE IF YOU WISH TO HIRE AN ATTORNEY TO REPRESENT YOU:**

You are allowed to represent yourself and if the other party decides to have an attorney, you will be given an opportunity to secure an attorney if you desire to do so.

**a. POSSIBLE DEFENSES INCLUDE:**

- I. No jurisdiction or improper "venue" this has multiple factors involved and if you need assistance you should contact an Attorney.
- II. Contributory negligence (negligence on part of the plaintiff)
- III. Discharge in bankruptcy
- IV. Error or mistake.
- V. Previous compromises or payment of an obligation.
- VI. Excessive damage claimed.

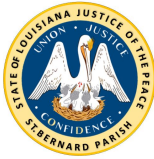
**b. If you have a claim of your own against the party suing you, you may file a reconventional demand. The plaintiff must be served with this "reconventional demand" prior to the trials. The defendant (plaintiff in reconvention) must pay a basic filing fee of \$50.00.**

I. You will have the opportunity at trial to present your witnesses and evidence, and the opportunity to pose questions to your opponent(s). You may be asked to answer your opponent's questions. The procedure will be slightly less formal than an ordinary trial, with the judge asking questions in an effort to understand the case and ascertain that truth.

II. After all of the evidence and testimony have been taken, the judge will announce the decision regarding which party has won the case and any award of relief.

There are times when the judge will not render a decision immediately after the trial but will take the matter "under advisement" in order to conduct research. You will be notified of each decision.

III. If you and your attorney do not agree with the decision made by the judge, you will have fifteen (15) days from the signing of the judgement, or from receipt of the judgement, if the case has been taken under advisement, to appeal your case.



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**STATEMENT OF CLAIM AND CITATION**

R.S. 13:5200 et seq.

**SUIT NUMBER:** \_\_\_\_\_

**PLAINTIFF**

**VERSUS**

**DEFENDANT**

\_\_\_\_\_  
FULL NAME OF SUING PARTY



\_\_\_\_\_  
FULL NAME OF PARTY BEING SUED

\_\_\_\_\_  
STREET ADDRESS OF PLAINTIFF



\_\_\_\_\_  
NAME OF OWNER IF SUING A COMPANY

\_\_\_\_\_  
CITY, STATE, ZIP CODE



\_\_\_\_\_  
STREET ADDRESS OF DEFENDANT

\_\_\_\_\_  
DAYTIME PHONE



\_\_\_\_\_  
CITY, STATE, ZIP CODE

\_\_\_\_\_  
DAYTIME PHONE



\_\_\_\_\_  
OTHER ADDRESS FOR DEFENDANT



\_\_\_\_\_  
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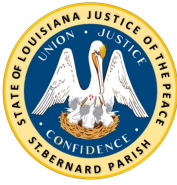
**FILED:** \_\_\_\_\_

\_\_\_\_\_  
Judge Beau Bowman, Justice of the Peace, Ward C  
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19 Queens Court, Chalmette, LA. 70043  
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\_\_\_\_\_  
**SIGNATURE OF PLAINTIFF** *If there*

*is an attachment, check here.*



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## SERVICE RECEIPT RETURN TO THE COURT

**SUIT NUMBER:** \_\_\_\_\_

R.S. 13:5200 et seq.

**PLAINTIFF**

**VERSUS**

**DEFENDANT**

\_\_\_\_\_ FULL NAME OF SUING PARTY



\_\_\_\_\_ FULL NAME OF PARTY BEING SUED

\_\_\_\_\_ STREET ADDRESS OF PLAINTIFF



\_\_\_\_\_ NAME OF OWNER IF SUING A COMPANY

\_\_\_\_\_ CITY, STATE, ZIP CODE



\_\_\_\_\_ STREET ADDRESS OF DEFENDANT

\_\_\_\_\_ DAYTIME PHONE



\_\_\_\_\_ CITY, STATE, ZIP CODE DAYTIME PHONE



\_\_\_\_\_ OTHER ADDRESS FOR DEFENDANT



\_\_\_\_\_ CITY, STATE, ZIP CODE

**PERSONAL**

I served the original citation and process and certified copy of any accompanying document on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ on the within named, \_\_\_\_\_, in the Parish of \_\_\_\_\_, State of La., by tendering same to or the agent/atty., \_\_\_\_\_

in **PERSON** at \_\_\_\_\_

Constable

**DOMICILIARY**

I served the original citation and process and certified copy of any accompanying document on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ on the within named, \_\_\_\_\_, at his dwelling, house, or usual place of **DOMICILE** at \_\_\_\_\_

by leaving same with \_\_\_\_\_

a person of suitable age and discretion residing therein as a member of within named person's domiciliary establishment.

Constable

**DUE AND DILIGENT**

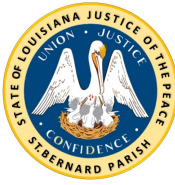
I received the original citation and process and certified copy of any accompanying document on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. After diligent search and inquiry, I was unable to find the within named, \_\_\_\_\_, at his domicile, or anyone legally authorized to represent him.

I, therefore, return original citation and process **NOT SERVED** on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ because \_\_\_\_\_

Constable

Service Fee \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_



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## SERVICE RECEIPT RETURN TO THE COURT

**SUIT NUMBER:** \_\_\_\_\_

R.S. 13:5200 et seq.

**PLAINTIFF**

**VERSUS**

**DEFENDANT**

\_\_\_\_\_ FULL NAME OF SUING PARTY



\_\_\_\_\_ FULL NAME OF PARTY BEING SUED

\_\_\_\_\_ STREET ADDRESS OF PLAINTIFF



\_\_\_\_\_ NAME OF OWNER IF SUING A COMPANY

\_\_\_\_\_ CITY, STATE, ZIP CODE



\_\_\_\_\_ STREET ADDRESS OF DEFENDANT

\_\_\_\_\_ DAYTIME PHONE



\_\_\_\_\_ CITY, STATE, ZIP CODE DAYTIME PHONE



\_\_\_\_\_ OTHER ADDRESS FOR DEFENDANT



\_\_\_\_\_ CITY, STATE, ZIP CODE

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in **PERSON** at \_\_\_\_\_

Constable

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 \_\_\_\_\_  
 by leaving same with \_\_\_\_\_  
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 a person of suitable age and discretion residing therein as a member of within named person's domiciliary establishment.

Constable

Service Fee \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

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 \_\_\_\_\_

Constable



JUSTICE OF THE PEACE COURT, WARD C  
19 QUEENS COURT, CHALMETTE, LA 70043  
985-507-5462

SUIT NUMBER: \_\_\_\_\_

PLAINTIFF

VERSUS

DEFENDANT

\_\_\_\_\_  
FULL NAME OF SUING PARTY



\_\_\_\_\_  
FULL NAME OF PARTY BEING SUED

\_\_\_\_\_  
STREET ADDRESS OF PLAINTIFF



\_\_\_\_\_  
STREET ADDRESS OF DEFENDANT

\_\_\_\_\_  
PLAINTIFF CITY, STATE, ZIP CODE



\_\_\_\_\_  
DEFENDANT CITY, STATE, ZIP CODE

\_\_\_\_\_  
PLAINTIFF PHONE



\_\_\_\_\_  
DEFENDANT PHONE

**DEFENDANT'S ANSWER**

**THIS FORM MAY BE USED TO NOTIFY THE JUSTICE OF THE PEACE WHETHER OR NOT YOUR INTEND TO CONTEST THE PALINTIFF'S CLAIM. CHECK THE STATEMENT BELOW THAT APPLIES AND OR PROVIDE NARRATIVE ANSWER IN THE SPACE PROVIDED BELOW:**

\_\_\_\_\_ **1. I do not owe the Plaintiff any part of what he/she claims; or**

\_\_\_\_\_ **2. I owe the Plaintiff only part of what he/she claims; or**

\_\_\_\_\_ **3. I owe the Plaintiff what he/she claims, and waive any further appearance and/or delays and consent to judgment against me in the amount sought.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
DATE:

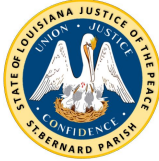
\_\_\_\_\_  
SIGNATURE:

\_\_\_\_\_  
PHONE:

\_\_\_\_\_  
ADDRESS:

**NOTICE TO ALL PARTIES:** During the pendency of this lawsuit, the Justice of the Peace will contact you at the above address and phone number you have provided. If either address or phone number should change, you must notify the Justice of the Peace immediately

**PLEASE RETURN ANSWER TO THE ABOVE ADDRESS OF THE COURT**



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**985-507-5462 beaubowman@sbjp.org**

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**SUIT NUMBER:** \_\_\_\_\_

**STATEMENT OF CLAIM AND CITATION (ATTACHMENT)**

R.S. 13:5200 et seq.

**PLAINTIFF**

**VERSUS**

**DEFENDANT**

\_\_\_\_\_  
FULL NAME OF SUING PARTY



\_\_\_\_\_  
FULL NAME OF PARTY BEING SUED



\_\_\_\_\_  
NAME OF OWNER IF SUING A COMPANY



**FILED:** \_\_\_\_\_

\_\_\_\_\_  
*SIGNATURE OF PLAINTIFF*

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R.S. 13:5200 et seq.

**SUIT NUMBER:** \_\_\_\_\_

**PLAINTIFF**

**VERSUS**

**DEFENDANT**

\_\_\_\_\_  
FULL NAME OF SUING PARTY



\_\_\_\_\_  
FULL NAME OF PARTY BEING SUED



\_\_\_\_\_  
NAME OF OWNER IF SUING A COMPANY



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